

Thank you for choosing Lake Roosevelt Adventures, the Northwest's premier houseboat vacation company. Since 1997, our goal has been to offer unique outings on beautiful Lake Roosevelt. For many, this has truly been a life-altering experience, one they return to enjoy year after year.

Here is a brief description of the proceedings from this point: Included are several documents that I suggest you add to a "Houseboat Vacation" file as you may need to reference them as your trip draws near. Please pay particular attention to the Statement Page as this outlines your payment due dates.

First, Lake Roosevelt Adventures requires our customers to submit a deposit within five (5) business days. For vacations priced less than \$5000.00, the deposit will be \$500.00. For vacations priced at \$5000.00 or more, the deposit will be \$1000.00. Your deposit amount will be displayed on your Statement Page and is a partial payment towards your trip; it is not a refundable deposit. You can call and make a payment at any time. If you prefer to make your payment by check, please see the address listed on the Statement Page.

The **CHARTER RESERVATION AGREEMENT** details our Payment Process and Rental, Cancellation & Pet Policy. This will need to be signed and sent back via mail or email to <a href="mailto:sevenbaysadmin@guestservices.com">sevenbaysadmin@guestservices.com</a> within 7 business days.

The **STATEMENT** gives the due dates of your two payments, so mark your calendars. We accept checks and credit cards. If you would like to make a payment by credit card, please give us a call at 509-725-7229.

The **PASSENGER MANIFEST** can be filled out now or when you get to the marina for your vacation. This information is invaluable to everyone at Lake Roosevelt Adventures in case of an emergency or weather alert. It is confidential, but will be made available at the marina during your trip should the need arise.

I hope that you'll have a memorable trip and that this becomes a tradition for you and your family or friends. Please don't hesitate to call with any questions. Thank you for your business.

Warm regards,

Kenzie Graber Lake Roosevelt Adventures 509-725-7229

# **CHARTER RESERVATION AGREEMENT**

CUSTOMER:	VACATION DATE:
	as a reservation deposit for my houseboat vacation be credited towards my first payment which is due SIX (6) ture date.
	SIX (6) Calendar Months prior to the start date of this e will result in the forfeiture of the Reservation Deposit and
<del>_</del>	ed Four (4) Calendar Months prior to the start date of this e will result in the forfeiture of the Reservation Deposit, the
judgment, the renter is not capable of safely of to others, or to the vessel. We reserve the rig unsafely. Furthermore, if a recall is necessary, previous renter has broken the houseboat inter time, our financial responsibility to you will b be over 25 years of age to sign for and ope Charterer's Contract prior to departure. I credit card in the amount of \$5000.00 to act	to refuse the use of our equipment to anyone if, in our perating the vessel, or poses a safety concern to themselves, ght to recall the vessel if it is being operated improperly or we will retain all moneys paid as liquidated damages. If a nded for your charter making it unavailable at the reserved be limited to a full refund of your fare. The Captain must exate the vessel. The Captain will be required to sign a Furthermore, a "Hold" will be placed on The Captain's as a damage deposit. Provided the vessel is returned in a "Hold" will be released from the Captain's credit card.
the date of this contract (see date below) Additionally, after you have made your First	Y: Cancellation of this reservation after Five (5) days from will result in <b>forfeiture of your reservation deposit</b> and/or Second Payment towards your vacation's balance ayment(s) only if your vacation is sold to another customer by pets on our houseboats. No exceptions.
I have read and acknowledge all terms set forth	n in this contract.
Charterer Signature	
Print Full Charterer Name, Address, Phone #, a	and Email
Date	

THIS AGREEMENT MUST BE SIGNED WITHIN SEVEN (7) BUSINESS DAYS

# **STATEMENT**

Send Payments to: Lake Roosevelt Adve 1250 Marina Dr. Davenport, WA 9912			Customer: Houseboat Cla Season: LOW CHECK IN: CHECK OUT	7
<b>DESCRIPTION:</b>				
# Of days	\$1995.00 Price	\$153.62 Tax (7.7%)	<u>\$2148.</u> Total	<u>62</u>
Your RESERVATION DEPOSIT of \$500.00 is due on or before Failure to process your deposit by this date will result in CANCELLATION WITHOUT NOTICE. Please note, this deposit will be credited towards your first payment.				
Date Deposit Paid		Check or Refe	rence #	
Two payments will be made Six (6) Months and Four (4) Months prior to your trip.				
Payment #1 (6-Months Prior)	\$574.31 Amount Due	Check or Refe	rence #	Date Paid
Payment #2 (4-Months Prior)	\$1074.31 Amount Due	Check or Refe	rence #	Date Paid

#### **OPTIONAL**

Lake Roosevelt Adventures has a ski boat, pontoon boats and a fishing skiff available for rent. Please call (800) 816-2431 for availability. These additional rentals will be billed separately.

# PASSENGER MANIFEST

Please fill out this form with each passenger's name and contact information and return it with your last payment. We are required to maintain this information while you are out on the houseboat in case of an emergency. Furthermore, with the sensitive nature of Grand Coulee Dam, the Department of Homeland Security requires us to keep this information on file. If other guests join you, they can be added at our dock office. Our emergency contact number at the 7 Bays Marina is (509) 725-7229.

### Please note that the maximum number of persons allowed on the vessel while underway is 10.

Captain's Name:	Houseboat Class: LUNA  Phone Numbers		
Names			
1			
10.			

## WHEN YOU ARRIVE AT 7 BAYS MARINA

Just before you arrive at the boat launch ramp and marina store, there is a single-file lane on the left shoulder of the paved road designated for loading and unloading houseboat guests. Be sure to stay well left so you don't obstruct the boat launch. The Captain will go to the marina store to check in for the vacation while the rest of the party gets settled on the houseboat. If you are towing a boat, it is a good idea to load your gear and groceries into your boat before you leave home; that way you can launch your boat right away and drive it over to the stern of your houseboat for unloading. Once you are situated, we will direct you to private long-term parking.

To speed up the departure process, the Captain and anyone else who needs to observe the walk-through orientation will proceed directly to the houseboat with the assigned instructor. Pre-assign the task of going to the marina store to buy ice. I suggest at least ten bags for the large ice chest located on the aft deck of the houseboat.

If you have children, they will no doubt be very excited. You may want to occupy them with an ice cream at the store while some of the adults are going through the briefing. Fewer *distractions* make for a much faster orientation. The National Park Service requires everyone be on board for the final safety briefing, which includes a lesson about carbon monoxide.

After the orientation, the Captain will sign the Charterer Agreement, and you will depart the marina with your instructor for a Beaching Drill. You will be shown how to secure the houseboat for the night and how to deal with the rise and fall of a dam-controlled lake. Then you'll be off on your adventure.

## **VACATION IS OVER...**

We expect that you will be floating by the marina's log boom by 10:00AM. Please be prompt as we charge a \$250.00/Hour late fee. When you're ready to come in, call us on Channel 16 or at (509) 725-7229 and a marina pilot will come out to your boat to bring you in. Please have all your belongings packed up and ready to offload. Remember, you must pay for the gas used during your vacation. Sometimes the gas dock can become hectic and payment can be forgotten. Please designate one person to stand by with a credit card. At this time, your prop will be inspected for damage. Please gather all garbage off the back deck and remove it while on the gas dock. Send drivers up to get the cars and stage them in the single-file loading area. After fueling is complete, we'll move the boat to the houseboat dock where you may unload all of your things. Please don't unload anything but garbage onto the gas dock as it becomes too cluttered for the other marina customers.

With this prior knowledge, I hope your arrival and departure will be as smooth as the lake at sunset.